

Nursing Care Quality Assurance Commission
Licensing and Disciplinary Sub Committee
January 28, 2008
Telephone Conference Call

MEETING MINUTES

Members: Jackie Rowe (Chair), Bill Hagens, Rick Cooley, Susan Wong

Absent: Louise Kaplan

Staff: Donna Rogers, Teresa Corrado

Call to order

The Chairperson called the meeting to order at 7:08pm.

Roll call

Members present: Jackie Rowe, Rick Cooley, Louise Kaplan, Bill Hagens

Staff present: Absent

Approval of minutes from last meeting

The November 26, 2007 minutes were reviewed and approved.

I. Old Business

Review and update strategic plan:

- #1- Educate employers/employees regarding existing mandatory reporting requirements
 - Objectives met were items 1-5, 5a
 - Objective not met was item 5b (Video, and notice on license renewal)
- #2- Provide data or education for schools and employers on nursing Disc. Cases (to include analysis of different practice settings)
 - Was not addressed
- #3- Propose revised letter of acknowledgement for complaint closure- work with Health Professions Division
 - It was determined that nothing could be done regarding this

2. New Business

- Bill opened discussion regarding self evaluation for the risk of substance abuse. This topic came up at the NCQAC meeting earlier this month. Bill voiced his support of wanting to see it reach nurses and students. Teresa brought up that attempts had been made by Terry West to have someone from WHPS to write an article to include self evaluation. She had not received an article or response from them to date. Teresa to look into options, and Bill offered any assistance.
- The question was brought up if the DOH website had been updated since Joan Gardner made the request at the NCQAC meeting. Teresa to ask Terry West.
 - Update-01/29/2008 Teresa asked Terry West, and update had already been done. Paula Meyer has implemented a review of the Website monthly.
- Donna voiced concerns over closing codes and the letters that will be issued with ILRS. One of her concerns was the wording for the “below threshold” cases.
- Open discussion of CMT prompted Bill to offer to be a reader for CMT. Donna felt that would be great. Jackie suggested that Donna forward information for reader to Bill as well, and have him in on CMT to listen.
- Open discussion regarding late renewals, and when it is considered to be more then below threshold. LPN/RN vs. ARNP with billing issues. Donna to have an attorney on February call. Either Karl, Marc, or Jack.
- Teresa Brought up Issues with the LEL (Limited Education License). The license was expiring prior to the clinical. LPN’s are given three months, and RN’s, six months. The self study programs last at least 9 months. We ask them to apply for the LEL prior to enrollment to the refresher program, and they are expiring before the clinical portion of the program is completed. The board members voiced their support in increasing the length of the LEL to 9 months. Teresa to find look into the WAC that supports the time frame, and will email them to everyone for the next meeting.